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STATISTICS AND INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES

1986-87

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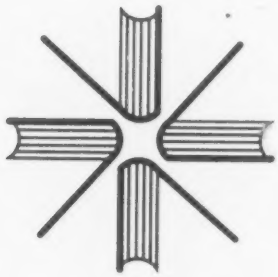
DENVER
1987



C O N T E N T S

INTRODUCTION i

12 FACTS ABOUT COLORADO CORRECTIONAL LIBRARIES ii

COMPARISON OF CORRECTIONAL & PUBLIC LIBRARIES iii

COLORADO CORRECTIONAL FACILITIES & THEIR LIBRARIES iv

STATISTICS & INPUT-OUTPUT MEASURES FOR

COLORADO CORRECTIONAL LIBRARIES 1986-87

Population Served 1
Hours Per Week 1
Library Visits 1

Circulation 2
Periodicals Use 2
Turnover Rate 2

Circulation Breakdown 3

Audio-Visual Use 6
ILL Requests 6
Reference 6

Materials Expenditures 7

Additions 8

Holdings 9
Acquisition Rate 9

Square Feet 10
Linear Feet of Shelving 10
Bks Per Linear Foot 10
Seating Capacity 10

I N T R O D U C T I O N

This publication is a first effort to provide librarians and Corrections officials in Colorado with statistics and input-output measures which may be useful in planning and budgeting for libraries in the state's correctional facilities. Input-output measures are included in addition to simple statistics, because they permit readier comparisons between libraries and clearer indicators of resources and services available to individual library users.

The data reported were collected between July 1, 1986, and June 30, 1987. In general, the quality of the data is believed to be good. The quality of most input statistics--such as hours open per week, materials expenditures, and square feet of total library space--could be verified readily and, therefore, is quite high. On the other hand, the quality of output statistics--such as periodicals use and reference questions--is quite variable.

It is assumed that libraries with professional staff provided higher quality data than those staffed by inmate clerks. In fact, however, the quality of data collected by clerks is both unknown and unverifiable. The best that can be said is that inspection of the reported statistics identified no figures which were simply unbelievable.

Other factors which may have had unperceived effects on the quality of the data include a new facility opening, another being re-organized, and a shift from clerical to professional library staff at yet another.

During the next year, as new, re-organized, and re-staffed correctional libraries settle in, efforts will be made to increase the quality of the data. So, it is expected that concerns about data quality will decrease accordingly.

The data reported in this publication also reside in a database from which custom reports may be generated on request. Comparisons of correctional and other types of libraries may be achieved by drawing on other databases maintained by the Library Research Program. The Colorado Public Library Database, for example, provided comparison data required to complete the table on page iii.

Responses to this publication are not only welcome, but requested. If you have custom data requests, questions, suggestions, or other comments regarding this publication, please contact Keith Lance, Director, Library Research Program (303-866-6737) or Barbara Eaton, Supervisor, Institutional Library Services (303-866-6731) at:

COLORADO STATE LIBRARY
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12 FACTS ABOUT COLORADO CORRECTIONAL LIBRARIES

O N T H E A V E R A G E . . .

* Correctional libraries offer twice as many hours of service as public libraries serving populations of comparable size, but six fewer hours than public libraries statewide.

* Correctional libraries are visited more than twice as often per week as public libraries serving populations of comparable size.

* Correctional library users visit libraries more than 10 times as often as public library users statewide.

* Correctional libraries circulate almost three times as many books each year as public libraries serving populations of comparable size.

* Correctional library users borrow five times as many books as public library users statewide.

* A book owned by a correctional library is likely to be borrowed three times as often as a book owned by a public library serving a population of comparable size and more than twice as often as any public library book statewide.

* Correctional libraries initiate more than twice as many interlibrary loan requests as public libraries serving populations of comparable size.

* Correctional libraries handle about the same number of reference questions per week as public libraries serving populations of comparable size.

* On a per capita basis, correctional library users ask three times as many reference questions as users of public libraries serving populations of comparable size, and more than eight times as many as public library users statewide.

* Correctional libraries acquire only about one-third as many new books as public libraries statewide.

* Correctional libraries own less than one-tenth as many books as public libraries statewide.

* Book budgets for correctional libraries are less than one-tenth of those for public libraries statewide.

From
STATISTICS & INPUT-OUTPUT MEASURES FOR
COLORADO CORRECTIONAL LIBRARIES 1986-87

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

COMPARISON OF CORRECTIONAL & PUBLIC LIBRARIES	A V E R A G E S		
		Public Libraries	
INPUT/OUTPUT MEASURE	Correctional Libraries	under 1,000 Pop	State
Population Served	356	657	29,217
Hours Open Per Week	36	18	42
Visits Per Week	223	98	1,465
Visits Per Capita	49.0	6.6	4.3
Circulation Annual	11,578	4,553	135,559
Circulation Per Capita	32.0	6.5	5.9
Turnover Rate	3.83	0.85	1.84
ILL Requests Annual	166	91	587
Reference Per Week	36	33	355
Reference Per Capita	6.00	2.14	0.74
Book Titles Added	1,039	313	2,750
Book Volumes Held	6,096	6,084	73,152
Acquisition Rate	0.20	0.07	0.08
Mat'ls Expenditures Annual	$5,525	$2,024	$56,342
Mat'ls Expenditures Per Capita	$21.03	$2.53	$2.08

COLORADO CORRECTIONAL FACILITIES & THEIR LIBRARIES

MAXIMUM SECURITY

Centennial Correctional Facility

Centennial Correctional Facility is the state's maximum security prison. Opened in 1981, it is designed to house up to 336 inmates in single cells.

Approximately half of all inmates are engaged in industries and suppport programs which include a printing shop, a sewing shop, an academic schcool, and a graphic arts class. Services available to inmates on a weekly schedule include a general library, a legal research library, physical recreation facilities, and psychological counseling.

Inmates remanded to Centennial are considered high escape risks, dangerous to other inmates or staff, or in need of protective custody. All movements and activities of inmates are closely monitored by staff.

CLOSE SECURITY

Shadow Mountain Correctional Facility

Shadow Mountain Correctional Facility, the state's close security prison, houses almost 400 men in 16 cell wings. Except when in court or the hospital, inmates are locked in their cells most of the day. A 16 man day room is used for meals and television viewing and during early evening hours. Inmates are allowed to mix with each other. exercise, walk the yard, or attend programs--including the library--for two hours each weekday afternoon. Yard time is also permitted on weekend and holiday mornings and, during daylight savings time, every evening.

An inmate may come to the library during day yard time, depending on his living unit or job assignment; but, he remains under close supervision. Even so, over half of all inmates use the library.

Since opening in 1981, the library has been in a temporary location in a cellhouse. Designed as a dining hall for 96 inmates, the room offers little office/work space for library staff. Library equipment includes two microcomputers, a microfiche reader, and a stereo system.

COLORADO CORRECTIONAL FACILITIES & THEIR LIBRARIES

MEDIUM SECURITY

Buena Vista Correctional Facility

Buena Vista Correctional Facility is the largest and oldest medium security prison in Colorado, housing over 750 inmates. Because it emphasizes programming--keeping inmates occupied in constructive ways--the library has always been an inportant part of the facility. The library is staffed by a professional librarian and six or seven inmate paraprofessionals who are trained by the librarian.

Inmates in the orientation wing and the modular units may visit the library once a week for 30 minutes. Inmates in segregation are served by a cart of books which are rotated periodically. All other inmates may visit the library any time it is open with a pass from their work supervisor or housing unit. They are allowed to borrow three books for one week and to request two books at a time through interlibrary loan.

Colorado Territorial Correctional Facility

Colorado Territorial Correctional Facility, formerly "Old Max", is the oldest correctional facility in Canon City. When Centennial Correctional Facility ("New Max") was built, Territorial was changed to medium security and housed only about 150 inmates. During the past year, Territorial underwent extensive renovation, and the inmate population rose to approximately 685 by June 1987. It is currently the largest prison in Canon City.

The general library and the law library are located in a small building separate from the rest of the facility. Inmates may visit the library on their own when not assigned to another activity. The period covered by this report was one of constant change, and the library was closed part of that time for renovation. Inmate clerks were responsible for the day-to-day operation of the library with supervision only eight hours per week from the librarian at the Centennial facility. The collection was, for the most part, very old and inadequate. As of July 1, 1987, a professional librarian was hired for this facility, so services are improving tremendously.

Fremont Correctional Facility

Fremont Correctional Facility is a medium security correctional facility, housing 578 male inmates. The library is open on weekdays only, but provides afternoon as well as evening hours. Inmate access to the library is restricted for about half of those hours by the facility requirement of no movement without a valid pass. The library is managed by one professional librarian with clerical support from three inmates.

COLORADO CORRECTIONAL FACILITIES & THEIR LIBRARIES

MINIMUM SECURITY

Four Mile Modular Unit

The Four Mile minimum security facility is the state's newest correctional facility, having opened in February 1986. It consists of modular units, housing about 100 men. The library shares a "modular unit" (i.e., trailer) with a classroom and a meeting room. It is open during regular weekday hours with some weekend and evening hours. The men are allowed to visit the library as often as they wish.

Skyline Correctional Facility

Skyline Correctional Facility is a minimum security correctional facility, housing 138 male inmates. The library is open 35 hours each week. Two inmate clerks cover those hours with very little professional supervision. Inmate access to the library is open, requiring no special permission.

WOMEN

Colorado Women's Correctional Facility

The Colorado Women's Correctional Facility provides all levels of security for 138 women, except when they are in court or at the state hospital. Inmates are assigned to three tracks which permit different amounts of out-of-cell time.

The library is open every day, including weekends and holidays, and provides some evening hours. Weekday mornings are reserved for clerks to perform numerous tasks, including processing and filing. The library is located in a colorful, well-lit, glass-walled room which accommodates 10 readers at a time. It also offers access to a microcomputer, a microfiche reader, a film projector and screen, and a stereo system.

All of the women use the library. Those in segregation are served by either the librarian or correctional officers.

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL / Library	Population Served	Hours Per Week	LIBRARY VISITS Annual	Per Capita
MAXIMUM SECURITY				
Centennial	336	24	2,841	8
CLOSE SECURITY				
Shadow Mt	393	12	4,277	11
MEDIUM SECURITY				
Buena Vista	768	26	17,109	22
Colo Territorial	400	30	4,180	10
Fremont	578	30	24,813	43
Average	582	29	15,367	25
Total	1,746	86	46,102	
MINIMUM SECURITY				
Four Mile	100	40	3,246	32
Skyline	138	35	16,769	122
Average	119	38	10,008	77
Total	238	75	20,015	
WOMEN				
Colo Women's	138	62	19,503	141
ALL INSTITUTIONS				
Average	356	32	11,592	49
Total	2,851	259	92,738	
Number Reporting	8	8	8	8
Percent Reporting	100%	100%	100%	100%

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL / Library	CIRCULATION Annual	CIRCULATION Per Capita	PERIODICALS USE Annual	PERIODICALS USE Per Capita	Turn-over Rate
MAXIMUM SECURITY					
Centennial	7,380	22	1,190	4	1.22
CLOSE SECURITY					
Shadow Mt	14,354	37	2,128	5	2.06
MEDIUM SECURITY					
Buena Vista	30,571	40	8,474	11	4.23
Colo Territorial	2,197	5	586	1	1.11
Fremont	24,123	42	15,331	27	5.17
Average	18,964	29	8,130	13	3.50
Total	56,891		24,391		
MINIMUM SECURITY					
Four Mile	2,656	27	1,658	17	
Skyline	4,296	31	9,535	69	10.64
Average	3,476	29	5,597	43	10.64
Total	6,952		11,193		
WOMEN					
Colo Women's	7,046	51	9,377	68	2.35
ALL INSTITUTIONS					
Average	11,578	32	6,035	25	3.83
Total	92,623		48,279		
Number Reporting	8	8	8	8	7
Percent Reporting	100%	100%	100%	100%	88%

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL / Library	CIRCULATION 000	%/NF	100	%/NF	FICTION 200	%/NF	BREAKDOWN 300	%/NF	400	%/NF	500	%/NF
MAXIMUM SECURITY												
Centennial	117	5%	205	9%	118	5%	442	20%	96	4%	151	7%
CLOSE SECURITY												
Shadow Mt	297	6%	442	9%	199	4%	813	17%	109	2%	227	5%
MEDIUM SECURITY												
Buena Vista	327	4%	605	8%	465	6%	1,382	19%	139	2%	455	6%
Colo Territorial	26	4%	50	7%	72	10%	105	15%	29	4%	51	7%
Fremont	508	9%	590	10%	210	4%	871	15%	70	1%	292	5%
Average	287	6%	415	8%	249	7%	786	16%	79	2%	266	6%
Total	861		1,245		747		2,358		238		798	
MINIMUM SECURITY												
Four Mile	14	3%	64	12%	67	12%	130	23%	10	2%	16	3%
Skyline	13	3%	68	13%	40	8%	64	12%	41	8%	57	11%
Average	14	3%	66	12%	54	10%	97	18%	26	5%	37	7%
Total	27		132		107		194		51		73	
WOMEN												
Colo Women's	108	5%	366	15%	96	4%	514	22%	68	3%	42	2%
ALL INSTITUTIONS												
Average	176	5%	299	10%	158	7%	540	18%	70	3%	161	6%
Total	1,410		2,390		1,267		4,321		562		1,291	
Number Reporting	8		8		8		8		8		8	
Percent Reporting	100%		100%		100%		100%		100%		100%	

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL / Library	CIRCULATION NON-FICTION 600	%/NF	CIRCULATION NON-FICTION 700	%/NF	CIRCULATION FICTION 800	%/NF	BREAKDOWN 900	%/NF	BIOGRAPHY	%/NF
MAXIMUM SECURITY										
Centennial	299	13%	268	12%	221	10%	346	15%		
CLOSE SECURITY										
Shadow Mt	721	15%	697	15%	373	8%	752	16%	79	2%
MEDIUM SECURITY										
Buena Vista	909	12%	1,629	22%	503	7%	727	10%	308	4%
Colo Territorial	128	18%	59	8%	97	13%	105	15%		
Fremont	621	11%	865	15%	774	14%	804	14%	102	2%
Average	553	14%	851	15%	458	11%	545	13%	205	3%
Total	1,658		2,553		1,374		1,636		410	
MINIMUM SECURITY										
Four Mile	60	11%	73	13%	37	7%	66	12%	16	3%
Skyline	54	11%	34	7%	91	18%	43	8%	8	2%
Average	57	11%	54	10%	64	12%	55	10%	12	2%
Total	114		107		128		109		24	
WOMEN										
Colo Women's	353	15%	227	9%	366	15%	105	4%	144	6%
ALL INSTITUTIONS										
Average	393	13%	482	13%	308	11%	369	12%	110	3%
Total	3,145		3,852		2,462		2,948		657	
Number Reporting	8		8		8		8		6	
Percent Reporting	100%		100%		100%		100%		75%	

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL / Library	C I R C U L A T I O N NON-FICT TOTAL	% Total	GENERAL FICTION	%/F	SCI FI	%/F	B R E A K D O W N WEST	%/F	FICT TOTAL	% Total
MAXIMUM SECURITY										
Centennial	2,264	31%	3,098	61%	1,179	23%	840	16%	5,118	69%
CLOSE SECURITY										
Shadow Mt	4,710	33%	5,601	58%	2,090	22%	1,954	20%	9,646	67%
MEDIUM SECURITY										
Buena Vista	7,449	24%	15,509	66%	3,643	16%	4,194	18%	23,346	76%
Colo Territorial	722	33%	881	60%	518	35%	75	5%	1,475	67%
Fremont	5,707	24%	10,902	60%	2,633	14%	4,761	26%	18,297	76%
Average	4,626	27%	9,097	62%	2,265	22%	3,010	16%	14,373	73%
Total	13,878		27,292		6,794		9,030		43,118	
MINIMUM SECURITY										
Four Mile	554	21%	1,031	49%	340	16%	732	35%	2,104	79%
Skyline	514	12%	1,678	45%	707	19%	1,305	35%	3,691	86%
Average	534	16%	1,355	47%	524	18%	1,019	35%	2,897	83%
Total	1,068		2,709		1,047		2,037		5,794	
WOMEN										
Colo Women's	2,390	34%	4,512	97%	130	3%	15	0%	4,658	66%
ALL INSTITUTIONS										
Average	3,039	26%	5,402	62%	1,405	18%	1,735	20%	8,542	73%
Total	24,310		43,212		11,240		13,876		68,334	
Number Reporting	8		8		8		8		8	
Percent Reporting	100%		100%		100%		100%		100%	

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL / Library	AUDIO-VISUAL USE Annual	AUDIO-VISUAL USE Per Capita	ILL REQUESTS Annual	ILL REQUESTS Per Capita	REFERENCE Annual	REFERENCE Per Capita
MAXIMUM SECURITY						
Centennial	453	1.35	37	0.11	2,600	8
CLOSE SECURITY						
Shadow Mt	27	0.07	147	0.37	780	2
MEDIUM SECURITY						
Buena Vista	269	0.35	600	0.78	260	0
Colo Territorial			6	0.02	2,080	5
Fremont	1,590	2.75	317	0.55	5,200	9
Average	930	1.55	308	0.45	2,513	5
Total	1,859		923		7,540	
MINIMUM SECURITY						
Four Mile			22	0.22		
Skyline	634	4.59	125	0.91	1,560	11
Average	634	4.59	74	0.56	1,560	11
Total	634		147		1,560	
WOMEN						
Colo Women's	127	0.92	77	0.56	520	4
ALL INSTITUTIONS						
Average	517	1.67	166	0.44	1,857	6
Total	3,100		1,331		13,000	
Number Reporting	6	6	8	8	7	7
Percent Reporting	75%	75%	100%	100%	88%	88%

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL / Library	MATERIALS EXPENDITURES -- BOOKS CSL	BOOKS LSCA	BOOKS Total	BOOKS /Capita	AUDIO-VISUAL CSL	AUDIO-VISUAL LSCA	AUDIO-VISUAL Total	AUDIO-VISUAL /Capita
MAXIMUM SECURITY								
Centennial	$2,940	$3,700	$6,640	$19.76				
CLOSE SECURITY								
Shadow Mt	$2,141	$3,643	$5,784	$14.72		$123	$123	$0.31
MEDIUM SECURITY								
Buena Vista	$3,911	$5,008	$8,919	$11.61		$932	$932	$1.21
Colo Territorial	$2,940	$2,500	$5,440	$13.60				
Fremont	$1,769	$3,807	$5,576	$9.65	$17	$1,596	$1,613	$2.79
Average	$2,873	$3,772	$6,645	$11.62	$17	$1,264	$1,273	$2.00
Total	$8,620	$11,315	$19,935		$17	$2,528	$2,545	
MINIMUM SECURITY								
Four Mile	$583	$4,176	$4,759	$47.59				
Skyline	$162	$1,979	$2,141	$15.51				
Average	$373	$3,078	$3,450	$31.55				
Total	$745	$6,155	$6,900					
WOMEN								
Colo Women's	$2,216	$2,726	$4,942	$35.81		$127	$127	$0.92
ALL INSTITUTIONS								
Average	$2,083	$3,442	$5,525	$21.03	$17	$695	$699	$1.31
Total	$16,662	$27,539	$44,201		$17	$2,778	$2,795	
Number Reporting	8	8	8	8	1	4	4	4
Percent Reporting	100%	100%	100%	100%	13%	50%	50%	50%

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL / Library	ADD BOOKS CSL	ADD BOOKS LSCA	ADD BOOKS Total	ADD BOOKS /Cap	AUDIO-VISUAL CSL	AUDIO-VISUAL LSCA	AUDIO-VISUAL Total	AUDIO-VISUAL /Cap
MAXIMUM SECURITY								
Centennial	409	609	1,018	3				
CLOSE SECURITY								
Shadow Mt	401	379	780	2				
MEDIUM SECURITY								
Buena Vista	1,048	536	1,584	2		29	29	0.04
Colo Territorial	464	534	998	2				
Fremont	142	1,459	1,601	3	2	35	37	0.06
Average	551	843	1,394	2	2	32	33	0.05
Total	1,654	2,529	4,183		2	64	66	
MINIMUM SECURITY								
Four Mile	298	1,063	1,361	14				
Skyline	20	320	340	2				
Average	159	692	851	8				
Total	318	1,383	1,701					
WOMEN								
Colo Women's	301	330	631	5				
ALL INSTITUTIONS								
Average	385	654	1,039	4	2	32	33	0.05
Total	3,083	5,230	8,313		2	64	66	
Number Reporting	8	8	8	8	1	2	2	2
Percent Reporting	100%	100%	100%	100%	13%	25%	25%	25%

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL / Library	HOLDINGS BOUND VOLUMES Total	/Capita	TITLES Books	Perd.	A-V	Acquisition Rate
MAXIMUM SECURITY						
Centennial	7,000	21	6,000	40	300	0.15
CLOSE SECURITY						
Shadow Mt	8,000	20	7,500	27	200	0.10
MEDIUM SECURITY						
Buena Vista	9,233	12		26	71	0.17
Colo Territorial	2,500	6	2,500	15		0.40
Fremont	7,637	13	7,500	31	131	0.21
Average	6,457	10	5,000	24	101	0.26
Total	19,370		10,000	72	202	
MINIMUM SECURITY						
Four Mile Skyline	1,300	9	1,200	11	12	0.26
Average	1,300	9	1,200	11	12	0.26
Total	1,300		1,200	11	12	
WOMEN						
Colo Women's	7,000	51	7,000	18	106	0.09
ALL INSTITUTIONS						
Average	6,096	19	5,283	24	137	0.20
Total	42,670		31,700	168	820	
Number Reporting	7	7	6	7	6	7
Percent Reporting	88%	88%	75%	88%	75%	88%

STATISTICS & INPUT-OUTPUT MEASURES FOR COLORADO CORRECTIONAL LIBRARIES 1986-87

LEVEL Library	S Q U A R E F E E T Total Library	Office/ Work	Per Capita	Linear Feet of Shelving	Bks Per Linear Foot	Seating Capacity
MAXIMUM SECURITY						
Centennial	1,380	130	4.11	650	11	20
CLOSE SECURITY						
Shadow Mt	667	0	1.70	660	12	
MEDIUM SECURITY						
Buena Vista	1,535	150	2.00	800	12	22
Colo Territorial	500	0	1.25	300	8	6
Fremont	1,353	98	2.34	609	13	16
Average	1,129	83	1.86	570	10	15
Total	3,388	248		1,709		44
MINIMUM SECURITY						
Four Mile Skyline	180	0	1.30	112	12	4
Average	180	0	1.30	112	12	4
Total	180	0		112		4
WOMEN						
Colo Women's	621	0	4.50	550	13	
ALL INSTITUTIONS						
Average	891	54	2.46	526	11	13
Total	6,236	378		3,681		78
Number Reporting	7	7	7	7	7	6
Percent Reporting	88%	88%	88%	88%	88%	75%

COLORADO DEPARTMENT OF EDUCATION

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INSTITUTIONAL LIBRARY SERVICES

Barbara Eaton Supervisor	Colorado State Library
Bill Coyle Consultant	Centennial Correctional Facility Colorado Territorial Correctional Facility
Alison Guild Consultant	Buena Vista Correctional Facility
Oreada Mitchell Library Assistant	Shadow Mt. Correctional Facility Colorado Women's Correctional Facility Four Mile Modular Unit
Katherine Roberts Consultant	Fremont Correctional Facility Skyline Correctional Facility